

One Chance Internship Program <Job Description>

Job	Description	Company
Graphic Design / Product Design <i>@ Manhattan Office</i>	<ul style="list-style-type: none"> • Plans concept by studying information and materials • Developing design briefs by gathering information and data through research • Illustrates concept by designing layout of art and copy • Producing sketches and sample designs • Testing product designs using models, prototypes, specialist computer software and computer-aided design (CAD) technology 	iOttie
Online Marketing / Business Development <i>@ Manhattan Office</i>	<ul style="list-style-type: none"> • Perform analysis of marketing and sales data • Seek and analyze competitor marketing and sales materials both on and offline 	iOttie
Food Industry Social Media Marketing / Business Development <i>@ NJ Office</i>	<ul style="list-style-type: none"> • Works to develop a comprehensive marketing, public relations, communications and outreach efforts • Makes presentations to groups and is able to effectively communicate. • Post information on Facebook, Twitter, LinkedIn, websites and other appropriate social media 	Duogreen
Logistics <i>@ NJ Office</i>	<ul style="list-style-type: none"> • Shipment in & out covering distribution • Packaging, Palletizing assistant • US custom documents, drayage trucking arrange pick up from terminal to delivering to PNPLINE warehouse 	PNPLINE
Computer Programming / Development <i>@ NJ Office</i>	<ul style="list-style-type: none"> • Find a way to implement the business process into the management system. • Make API to effectively with other company such as Amazon to reduce amount of manual work 	Elimsoft
Strategic Planning <i>@ NJ Office</i>	<ul style="list-style-type: none"> • Prepare various reports to find business insights on a weekly and monthly basis • Analyzing sales data to recommend in strategic planning meetings • Review SEO keywords to increase the traffic to company websites 	Elimsoft
Charity Administrative Support <i>@ NJ Office</i>	<ul style="list-style-type: none"> • Promote our organization, research children in need around us, prepare class materials and use them to teach our children, and so on 	Give Chances